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Please Note: your submission must first be reviewed by a faculty member before being submitted to the URJ. An appropriate faculty member may be one of the following: a class instructor, faculty advisor or an instructor in the area of research from which your paper originates. Each faculty reviewer must fill out a faculty checklist before being submitted to the URJ. This checklist can be found at https://academics.iusb.edu/undergraduate-research-journal/index.html under the "For Authors" section.

In order to be considered for submission, the following criteria must be met:

- 1. Your work must contain original research or novel ideas on others' research.
- 2. Your work cannot be a review paper.
- 3. At least 3 works must have been consulted (at least 3 appropriate references).
- 4. You must be an undergraduate student at IUSB and research included must have been done while you were an undergraduate student at IUSB. (For example, if you are a transfer student and did your research at IU Bloomington, you may not submit this research.)

Submission of your research may be submitted via email to iusb.urj.editor@gmail.com

Upon submission:

- 1. The research paper must be 5-20 pages in length, Times New Roman, 12 pt. font. It must contain a title page, author, contact information (email and phone), a 120 word or less abstract, manuscript body, and a bibliography provided all in ONE DOCUMENT. You must also include the faculty checklist (filled out by your instructor, advisor, or other faculty).
- 2. Your work must be submitted electronically in Microsoft Word Document format.
- 3. Your paper must be written in such a way that a general audience would be able to read, understand, and appreciate your research.
- 4. If your research falls under the IRB guidelines, then it will need an approval number in order for us to consider it for publication. Please see the IRB website (https://academics.iusb.edu/institutional-review-board/index.html) for information on whether or not approval is needed for your project.

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